



## HEALTH & SAFETY POLICY STATEMENT

Ref: IMS doc 113

Issue: 24

Clifford Devlin Limited believes that good Health & Safety Management is essential to its business performance, the business performance of its customers, the well being of its employees and of those others who may be affected by the company's activities. The company hereby publicly affirms its commitment to effectively manage Health and Safety in all aspects of the company's activities and comply with the Health and Safety at Work etc Act, the Management of Health and Safety at Work Regulations and the relevant statutory and other provisions.

Safety within Clifford Devlin shall be managed through the Safety Management System, which is a pro-active system based on the health & safety management model within the HSE publication 'Managing for Health & Safety' HSG (65) and BS OHSAS 18001:2007 (transition to ISO 45001).

- ❖ **PLAN:** Establishing a robust policy to include effective management of Health and Safety in all managers and employees daily tasks, with clear lines of responsibility and reporting from Managing Director to the newest Trainee.
- ❖ **DO:** Written procedures for safety management activities. Using risk assessment to establish controls and working procedures. Communication to the relevant people of the information required for their effective function whether information on hazards, control measures, procedures or skills.
- ❖ **CHECK:** Monitoring of all activities from informal managers involvement in daily tasks to formal recording of:
  - ACTIVE MONITORING:** Site Supervisors inspections, Directors / Management monthly Safety Tours, and Safety Audits performed by our Safety Manager or any other organisation.
  - REACTIVE MONITORING:** Investigating and recording all accidents, ill health and injury, damage to property and plant, and near misses, and implementing improvements identified.
- ❖ **ACT:** Reviewing our performance by acting on our findings, ensuring that lessons are learnt from measurements and findings of investigations and that information is communicated.

Effective control of Health & Safety shall be achieved through co-operative effort at all levels within the business. Safety responsibilities will be led by the Directors and shall be identified through individual Safety Responsibility Statements, which shall be issued to all Directors, Managers, and Supervisory staff. To achieve the process of continuous improvement, annual Health & Safety objectives shall be established at the beginning of each calendar year and the achievement of these goals shall be monitored at monthly Management Review Meetings.

The Company shall ensure:

- Effective hazard identification, assessment and control to avoid or reduce Health & Safety risks as low as reasonably practicable
- Personnel are competent to fulfil their duties to the identified standards
- Co-ordination and co-operation with all relevant stakeholders including clients, designers, planning supervisors, contractors and enforcing authorities
- The provision of safe place of work and safe plant and work equipment
- Consultation and communication with employees on Health & Safety issues
- Responsible procurement, use, transfer and disposal of goods and materials
- This Policy is available to any interested party on request
- And where applicable: Compliance and support with identified, applicable external standards including Network Rail company standards, Railway Group Safety Plans, Network Rail policy statements, conditions and requirements.

Planning and implementation for safety management will be established through identifying and quantifying risks to health & safety and managing those risks accordingly, with information disseminated to workers through training, Risk Assessed Method Statements (RAMS), Health and Safety Plans, or Work Plans for all tasks.

In order to demonstrate our commitment to the very highest standards of safety management, the Board of Directors hereby publicly confirms its commitment to a policy of zero tolerance to incidents. The company has an accident incidence rate less than the industry average. The starting point for all projects shall be that this record can and will be maintained.

Resources for Safety (both time and finance) shall be adequately and resolutely provided by the Board of Directors. The Board further commits to continually review the Safety Management System and, through our monitoring and review procedures, ensure that it remains relevant and appropriate to our organisation.

For and on behalf of Clifford Devlin Ltd



Tim Clifford – Managing Director

30<sup>th</sup> April 2019